

Mason Creek Utility District, Harris County, Texas

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Board of Directors of Mason Creek Utility District (District) will hold a meeting on **March 25, 2025**, beginning at **3:00 PM** at the **Mason Creek Community Center, 20201 Kingsland Blvd., Katy, Texas**. The subject of the meeting includes:

1. **Notices & Minutes.** Notice of this meeting (including report) and minutes of previous meetings.
2. **Administrative Matters**, including: (a) staffing, hiring, pay, benefits, policies, etc., including appointment, employment, evaluation, reassignment, duties of a public officer or employee, including Office Manager, Operations Manager, other office employees, and other operations employees; (b) District policies, including HR handbook, investments, records management, conflicts, arbitration, audits, etc.; (c) rate order (regulations for water, sewer, drainage, solid waste, recreation, administrative, etc., also rates, fees charges, policies, etc.); and (d) related matters, *also*:

*---reviews of data on pay and benefits from other public agencies and private employers, market rates, etc.*

*---details, interpretations, and implementation of recent changes in the HR Handbook*

and they reviewed recommendations from the Operations Manager and the Office Manager.

3. **Projects, Operations & System Matters** including: (i) Brondesbury Lift Station conversion (including, matters relating to Walsh Construction Co., LLC, default, completion, Insurors Indemnity Co., M7 Land Development LLC, valves, retainage, final payment, and related matters); (ii) Rennie Lift Station conversion (including matters related to Pioneer Construction Services LLC contract, air relief valves, pump control valves, pressure sensors, plans, specifications, change orders, shop drawings, retainage, completion, retainage, final payment, etc.); (iii) system repairs and damage, replacements, rehabilitations, extensions, alterations and relocations; (iv) procurement of goods and services; (v) solid waste, including market info on collection contracts, requests for qualifications and statements of interest for a new collection contract, bids or proposals for same, and existing contract with Best Trash, Inc.; and (v) related matters and policies.

4. **Inquiries; Etc.** Inquiries and matters relating to the next meeting or items to be placed on the agenda.

**IMPORTANT:** (1) Each item listed above includes discussion, consideration, action, etc. (2) Items may be taken up in the order listed or in another order and may be taken up more than once during the meeting. (3) If a quorum is not present, those present may form an ad hoc committee to discuss, consider and act upon the subjects listed above. (4) Each item listed above includes an executive or closed session, but limited to matters and discussions allowed by: (i) Section 551.071, Texas Government Code for attorney consultations to seek advice about pending or contemplated litigation or a settlement offer, or a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551, Texas Government Code; or (ii) Section 551.074, Texas Government Code to deliberate the appointment, employment, evaluation, reassignment, or duties, of a public officer or employee.. (5) IF YOU HAVE A DISABILITY REQUIRING SPECIAL ARRANGEMENTS AT THE MEETING, PLEASE CONTACT THE DISTRICT'S OFFICE AT 281-578-7272 BEFORE THE MEETING. REASONABLE ACCOMMODATIONS WILL BE MADE TO ASSIST YOUR PARTICIPATION IN THE MEETING. THE MEETING PLACE MENTIONED ABOVE IS ACCESSIBLE BY WHEELCHAIRS.

Date issued: 3-20-25

Signed: 

Susan Saccomen, MCUD Office Mgr.