

MASON CREEK UTILITY DISTRICT

L.R. Forsyth
J.H. Cameron
B.C. Connolly
J.K. Nordhaus
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MINUTES Meeting of the Board of Directors

The Board of Directors ("Board") of Mason Creek Utility District of Harris County, Texas ("District") convened in a **special meeting** at 847 Dominion Dr., Katy, Texas 77450, on **November 6, 2023**, at 12:00 P.M. The duly elected members of the Board of Directors were:

Len Forsyth	President
Brian C. Connolly	Vice President
James K. Nordhaus	Secretary/Treasurer
Frederick Castellano	Assistant Secretary/Treasurer
John Cameron	Director

and all the members were present, thus constituting a quorum.

Also, present were James L. Dougherty, Jr., Attorney for the District; Jon Durnell of McCall Gibson Swedlund Barfoot PLLC, and Susan Saccomen and Jamie Parrott of the MCUD staff. The meeting was called to order, and, in accordance with notice posted pursuant to law, the following business was transacted:

Notices & Minutes. Ms. Susan Saccomen reported that the notices of the meeting had been posted as required by the Texas Open Meetings Act.

Payments, Investments, Audit, Etc. Mr. Durnell presented the draft audit and reviewed some of the significant items, including the wording of the auditor's approving opinion. After questions and discussion, Director Connolly moved to approve the draft audit as presented. Director Cameron seconded, and the motion was unanimously passed.

Mr. Dougherty raised questions regarding verbiage in the draft representation letter submitted by the auditors. He noted that the letter had changed significantly from prior years, and he recommended the Board not sign the letter until it was determined that the letter was true and correct. Mr. Durnell noted that the representation letter changes every year based on the updated accounting and audit standards. He added that going forward his firm would provide the representation letter in advance so that it can be reviewed. There was also a discussion about whether the letter was requested to be signed by the District or by individuals. After discussion, Director Connolly moved to: (i) authorize Mr. Dougherty and Ms. Saccomen to work with the bookkeeper and an auditor representative to clarify the letter; (ii) to authorize the President Forsyth to sign the letter on behalf of the District once the letter was deemed true and correct. Director Cameron seconded, and the motion was unanimously carried.

Bills, Etc. There was no report or action.

Engineering, Projects, Etc. There was no report or action.

Operations, System Matters, Development, Etc. Mr. Dougherty presented information related to the two class action suits for chemicals (PFAS) in the water supply. He noted that suits were seeking payments from the 3M and Dupont companies for remedial costs related to affected water supply systems. After discussion, the Board decided not to opt out of the class action suits, and asked Mr. Parrott to consult the District's lab testing service about whether they test for PFAS and report his findings to the Board at the November 15th meeting.

Next Meeting: The November regular meeting was scheduled for Wednesday, November 15, 2023, at 6:30 PM at 847 Dominion, Katy, Texas 77450

Adjournment. There being no further business to discuss, Director Cameron moved to adjourn. Director Castellano seconded, and all voted in favor, thus passing the motion.

REVIEWED AND APPROVED BY THE BOARD on November 15, 2023

SIGNED: _____

