

MASON CREEK UTILITY DISTRICT

L.R. Forsyth
J.H. Cameron
B.C. Connolly
J.K. Nordhaus
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MINUTES Meeting of the Board of Directors

The Board of Directors ("Board") of Mason Creek Utility District of Harris County, Texas ("District") convened in a **special meeting** on July 31, 2023, at 12:00 PM. at the Mason Creek Community Center, 20201 Kingsland Blvd., Katy, Texas 77450. The duly elected members of the Board of Directors were:

Len Forsyth	President
Brian C. Connolly	Vice President
James K. Nordhaus	Secretary/Treasurer
Frederick Castellano	Assistant Secretary/Treasurer
John Cameron	Director

and all the members were present, except John Cameron, thus constituting a quorum. Also, present were Susan Saccomen and Jamie Parrott of the MCUD staff and James L. Dougherty, Jr., attorney for the District (not an employee of the District) via teleconference (audible at the meeting place), as allowed by Chapter 551 of the Texas Government Code. The meeting was called to order, and, in accordance with notice posted pursuant to law, the following business was transacted:

Notices & Minutes. Ms. Susan Saccomen reported that the notices of the meeting had been posted as required by the Texas Open Meetings Act. There were no previous meeting minutes to approve.

Payments, Investments, Etc., President Forsyth informed the Board the two Certificate of Deposits at Stellar Bank were maturing in early August. He said the interest rates were currently 0.2% and 0.7%, but Stellar offered a new interest rate quote of 4.5% for each CD. After discussion, Director Connolly moved to authorize the renewal of the two CDs at Stellar Bank at an interest rate of 4.5%. Director Nordhaus seconded, and the motion passed unanimously.

Bills, Etc., Mr. Parrott informed the Board that one of the Ford F-350 trucks ordered in November of 2022 was delivered to the dealership, Chastang Ford. He asked for Board approval for a check in the amount of \$54,488 for the purchase of the truck. He added that the truck bed and hitch needed to be ordered and installed on the new truck. He also asked for approval for a check for the second truck that was due to be delivered to Chastang Ford. He said that this truck would have the bed and hitch installed prior to final delivery. He added that once both trucks were delivered to the District, he would sell the 2010 F-350 and 2013 Toyota Tacoma. Ms. Saccomen also requested approval of the July 31st District employee payroll. After discussion, Director Connolly moved to approve checks: (i) to Chastang Ford for the truck delivered to the dealership; (ii) to Chastang Ford for the truck bed and hitch for the delivered truck; (iii) to Chastang Ford for the second truck (for the same amount) upon delivery, and (iv) for the July 31st District payroll. Director Castellano seconded, and the motion was unanimously carried.

Engineering, Projects, Etc., There was no report or action.

Operations & System Matters, Etc., President Forsyth opened a discussion regarding the initiation of water conservation measures due to the dry weather and increased water demand. Mr. Parrott informed the Board that the system's pressure was within normal ranges, but he had just received the static water level reports and had not reviewed them yet. After discussion, Director Connolly moved to initiate Stage One (Mild) under the District's Drought Contingency Plan, which called for voluntary water conservation measures. Director Nordhaus seconded, and the motion was unanimously carried.

Inquiries; Next Meeting. Inquiries and matters relating to the next meeting or items to be placed on the agenda.

Adjournment. Director Connolly moved to adjourn. Director Castellano seconded, and all voted in favor, thus passing the motion.

REVIEWED AND APPROVED BY THE BOARD on

August 14, 2023

SIGNED: _____