

Mason Creek Utility District, Harris County, Texas

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Board of Directors of Mason Creek Utility District (District) will hold a meeting, open to the public, on **September 15, 2021** beginning at **7:30 P.M.** at the **Mason Creek Community Center, 20201 Kingsland Blvd., Katy, Texas 77450**. The subjects of the meeting are as follows:

1. **Notices & Minutes.** Notice of this meeting (including report) and minutes of previous meetings.
2. **Hearings, Etc.** (a) Specially-noticed hearings and appeals regarding subjects on this agenda, e.g., bids, contracts, awards, revocations, etc. (b) Utility and tax accounts, connections and re-connections, billing, charges, inquiries, violations of regulations, collections, payout agreements, service terminations, including hearing(s) and litigation related to same. (c) Appeals, interpretations, variances and other administrative remedies allowed by Section 15 of the District's rate order.
3. **Bookkeeping, Etc.,** including: (i) report, expenses, funds, bills, checks, payments, investments, audits (and auditor engagement), etc.; (ii) depositories, agreements, collateral, etc.; (iv) budgets, amendments, etc.; (v) bookkeeping contract; and (vi) related matters.
4. **Bills, Etc.** Matters related to expenses, bills, invoices, checks, payments, payment options, contracts, etc.
5. **Taxes,** including assessments, collections, payout agreements, delinquencies, exemptions, appraisal rolls and tax rolls, tax rates, notices, hearings, proceeds, expenditures, banking arrangements (and agreements), penalties, assessor/collector, delinquent attorney, and other tax matters including "true up" and prorated taxes (fire station), and related matters, including reports and recommendations on tax rates, proposed debt service and operations and maintenance tax rates, developed district status, calendar, publication, hearing, levy, ORDER/RESOLUTION regarding same, etc.
6. **Bonds, Notes, Etc.** for water, sewer, drainage, refunding and other purposes, including proceeds; applications and approvals; engineering, financial and other services, bond insurance; and related matters. *Also:* "ELECTION AGENDA: (1) Engineer's report covering the land, improvements, facilities, plants, equipment, and appliances to be purchased or constructed with bond proceeds and their estimated cost. (2) Schedule and arrangements for bond election; uniform election date (November 3, 2021); contract(s) with Harris County; etc. (3) Order of Bond Election. (4) Related matters and measures."
7. **Water Supply, Etc.** including interconnections, City of Houston (strategic partnership, groundwater reduction, etc.); water rates, surface water, conservation, drought, nearby districts, regional suppliers, etc.
8. **Engineering, Projects, Etc.,** including: (i) smart water meter system (both phases), electrical modifications/improvements and generators, lift stations (and Brondesbury Lift Station Conversion), inspections, sanitary sewer repair/rehab (and Sanitary Forcemain Replacement), pool decks, water main leak, and other projects; (ii) reports, studies, designs, estimates, permits, approvals, bids, awards (and revocations), contracts, bonds, insurance, payments, change orders, etc. for the foregoing; and (iii) related matters.
9. **Energy, Streetlights, Etc.** Matters relating to energy or electricity, power pool, contracts, streetlights, disclosures, audits, etc.
10. **Regional Matters.** Drainage, detention, flood control (HCFCD, County, USACE, etc.); regulations (State, City, County, other); AWBD issues and multi-district matters, including litigation and legislation; other regional matters.
11. **STP's.** Regional sewage treatment plants (WMMUD and Cinco Regional STP's) use of effluent, contracts, costs and related matters.
12. **Recreational Facilities, Etc.** including Mason Creek Community Center (buildings, pools, tennis, swim team, etc.), parks, trails and sidewalks and other facilities (inside or outside the District); also: (i) permits, memberships, contracts, property, neighbors/owners, operation, maintenance, promotion, inspection, repairs/replacements, improvements, supplies, equipment, insurance, open house, events, etc.; (ii) rates, rules, regulations, fees, users, events; (iii) Sweetwater Pool contract; and (v) related matters.
13. **Operations & System Matters, Development, Etc.,** including: (i) operator activities and projects, including valve project and meter project; (ii) new or changed connections, applications for utility information or service, agreements, reimbursements, subdivision and other development matters (including facilities, costs, reimbursements, plats, easements, etc. for: Tiger Park/KTown Plaza tract on Westgreen Blvd., south of Mason Creek; child care center on Kingsland Blvd. west of MCCC; and other properties); (iv) system repairs, replacements, rehabilitations, extensions, alterations and relocations; (v) procurement of goods and services; (vi) TCEQ and City regulations, drinking water quality and reports, AWIA requirements, emergency operations, inspections, conservation, drought contingencies, etc.; (vii) mutual aid and critical facilities; (viii) vehicles and equipment; (ix) inflow, infiltration, connections, backflow, grease traps, sampling, plumbing and other regulations; (x) fees and charges (including increases); (xi) rate order; (xii) related matters.
14. **Administrative Matters,** including: (a) office facilities; (b) repairs and improvements; (c) procurement of good and services; (d) supplies and equipment; (e) staffing, hiring, pay, benefits, etc.; (f) security and cybersecurity training, including costs and fees of office; (g) officers and employees, including duties, pay, benefits, holidays/vacations, etc.; (h) utility billing, etc.; (i) disposition of assets, claims, settlements, etc.; (j) District policies, including records management, conflicts, arbitration, audits, etc.; (k) rate order (regulations for water, sewer, drainage, solid waste, recreation, administrative, etc., also rates, fees charges, etc.); (l) insurance, renewals, claims, etc.; (m) election matters; (n) communications, website, newsletters, alert system, etc.; and (o) related matters.
15. **Inquiries; Next Meeting.** Inquiries and matters relating to the next meeting or items to be placed on the agenda.

IMPORTANT: (1) Each subject listed above includes discussion, consideration, action, etc. (2) Subjects may be taken up in the order listed or in another order and may be taken up more than once during the meeting. (3) If a quorum is not present, those present may form an ad hoc committee to discuss, consider and act upon the subjects listed above. (4) Each subject listed above includes an executive or closed session to the extent allowed by: (i) Section 551.071, Texas Government Code for attorney consultations to seek advice about pending or contemplated litigation or a settlement offer, or a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551, Texas Government Code; or (ii) Section 551.072, Texas Government Code for deliberating purchase, exchange, lease, or value of real property; or (iii) Section 551.074, Texas Government Code to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against such officer or employee. (5) IF YOU HAVE A DISABILITY REQUIRING SPECIAL ARRANGEMENTS AT THE MEETING, PLEASE CONTACT THE DISTRICT'S OFFICE AT 281-578-7272 BEFORE THE MEETING. REASONABLE ACCOMMODATIONS WILL BE MADE TO ASSIST YOUR PARTICIPATION IN THE MEETING. THE MEETING PLACE MENTIONED ABOVE IS ACCESSIBLE BY WHEELCHAIRS.

Date issued: 9-10-21 Signed: Susan Saccomen, Susan Saccomen, MCUD Office Mgr.